

PGME COMMITTEE MEETING

MINUTES

Date:
May 8, 2013

Time:
07:00am – 08:30am

Location:
HSA101, Western

MEETING CALLED BY	Dr. Chris Watling, Postgraduate Medical Education Associate Dean
ATTENDEES	Dr. C. Akincioglu, Dr. J. Amann, Dr. LC. Ang, Dr. G. Cooper (v-c), Dr. G. Dickie, Dr. K. Faber, Dr. J. Granton, Dr. J. Harris, Ms. J. Hickey (v-c), Dr. C. Kortas, Ms. R. Mak, Ms. M. MacPherson, Dr. C. Moore, Dr. M. Ott, Dr. A. Petrokas (v-c), Dr. A. Proulx, Dr. M. Rieder, Mr. S. Rumas, Dr. M. Sen, Dr. D. Steven, Dr. G. Tithecott, Dr. C. Watling (chair), Dr. A. Yazdani
NOTE TAKER	Ms. Renata Mak renata.mak@schulich.uwo.ca

AGENDA TOPICS

1. CALL TO ORDER & GREETINGS DR. C. WATLING

DISCUSSION	The meeting was called to order at 07:01am. The Agenda was approved as circulated. The minutes of the previous PGME meeting had previously been circulated and were in order.
------------	---

2. REPORTS DR. C. WATLING/ S. RUMAS/ M. MACPHERSON

DISCUSSION	<p>2.1 Associate Dean's Report – Dr. Watling</p> <ul style="list-style-type: none"> - Transfer Policy will have to be rewritten given that funding no longer travels with a trainee. A draft copy of the new policy will be presented to the PGME committee. - Practising without a Licence – Assessment Verification Period (AVP) is an assessment process for IMGs who have been admitted into the Ministry of Health and Long Term Care funded postgraduate residency training programs. The purpose of the AVP is to ensure the IMG meets the competencies necessary to function at their designated training level. The AVP occurs concurrently with training and candidates will be exposed to the goals and objectives of the given specialty during the 12 week period. AVP licence expires and needs to be converted to a full educational licence. Residents and fellows are professionals and are responsible for a renewal of their licence. - Resident Well-Being Day – May 22 in the afternoon, Gibbons Park - ICRE – Calgary, September 26 – 28, 2013
DISCUSSION	<p>2.2 PGME Acting Manager's Remarks</p> <ul style="list-style-type: none"> - Mr. Scott Rumas provided an update on the infrastructure funding - grand total of \$1,742,400 and the breakdown: Communications and Computer Hardware/Software Upgrades \$570,864 Facilities and Infrastructure Upgrades \$164,959 Learning Resources for Professional Development \$406,342 Simulation Equipment \$600,234

	<p>- Registration – Letters of Appointment (LOA) sent out and approx. 60% were returned. Program Directors status report with a list of hard and soft requirements will start first week in June</p> <p>- Resident Orientation - Friday, June 28, 2013 – LHSC-UH, Auditorium A. The university and the hospital collaborate to provide an integrated hospital and university orientation day. The day includes items that are pertinent to both training and the hospital environment. The residents are welcomed by senior faculty and staff from both the hospital and the university.</p>		
DISCUSSION	2.3 PAIRO Residents Report No report		
DISCUSSION	2.4 Medical Affairs Report CERNER training – All training sessions are on the website and the registration is online. Training is available at the beginning of each start of a block; often 1:1 training.		
3. REMEDIATION / PGE ADVISORY BOARD			DR. G. DICKIE
DISCUSSION	<p>PGME Advisory Board (PGE AB) provides a mechanism to assure that residents with unsatisfactory evaluations, residents who require remediation or probation, and those who may be suspended have an objective, unbiased process of adjudication which is standardized for all residents in all programs. Resources for program directors are available on: http://www.schulich.uwo.ca/medicine/postgraduate/facultystaff/advisory-board</p>		
3.1 ACTION ITEM	PERSON RESPONSIBLE	DEADLINE	
4. PGY1 POSITIONS ALLOCATION			DR. C. WATLING
DISCUSSION	This item will be tabled at the next PGME Committee		
4.1 ACTION ITEM	PERSON RESPONSIBLE	DEADLINE	
5. PRA, PGY2+ CAPACITY			DR. C. WATLING
DISCUSSION	<p>- PGY2 Assessment: This advanced level specialty assessment is for experienced IMGs with at least one year of postgraduate medical education who are assessed to enter training at the advanced PGY2 level.</p> <p>- Practice Ready Assessment (PRA): This advanced level specialty assessment is for experienced IMGs who have been in an independent professional practice outside Canada within the last 5 years. Candidates undergo a six month assessment in a supervised clinical setting at an Ontario medical school to determine whether they are ready for independent practice in Ontario.</p> <p>- CEHPEA will provide exams to determine what level an IMG is at if there is capacity and if the PD agrees to interview someone if they are deemed acceptable. They are not required to offer a position if the candidate is not what the school is looking for. Here is a link to the Ministry website: http://www.health.gov.on.ca/english/providers/project/img/img_mn.html</p>		
5.1 ACTION ITEM	PERSON RESPONSIBLE	DEADLINE	

6. AWARDS		DR. C. WATLING
DISCUSSION	<p>Congratulations to the recipients of these distinguished awards:</p> <ul style="list-style-type: none"> . Schulich Distinguished Leader Award - Dr. James Gregor, Department of Medicine . Schulich Educator Awards: <ul style="list-style-type: none"> Dr. Jerry Battista, Department of Medical Biophysics Dr. Marina Salvadori, Department of Paediatrics Dr. Mithu Sen, Department of Medicine . PAIRO Excellence in Clinical Teaching Award for Western - Dr. Eric Wong . 2013 Lois H. Ross Resident Advocate Award - Dr. Justin Amann . PAIRO Trust Fund Resident Teaching Award - Dr. Britta Laslo, Family Medicine resident 	
6.1 ACTION ITEM	PERSON RESPONSIBLE	DEADLINE
7. AVP UPDATE		DR. C. WATLING
DISCUSSION	This item will be tabled at the next PGME Committee	
7.1 ACTION ITEM	PERSON RESPONSIBLE	DEADLINE
8. CARMS 2 UPDATE		DR. C. WATLING
DISCUSSION	All R1 positions at Schulich filled in the second iteration of CaRMS.	
8.1 ACTION ITEM	PERSON RESPONSIBLE	DEADLINE
9. EDUCATION OF PDS – COMPETENCY-BASED MEDICAL EDUCATION		DR. C. WATLING
DISCUSSION	<p>Dr. Watling presented competency-based medical education approach. Traditionally, assessment focuses on knowledge acquisition, program evaluation focuses on process. When time and process requirements are met, ability to apply what is learned is assumed. Competency-base medical education is outcome-focused education. Programs must demonstrate that a learner is competent for all aspects of practice. Outcomes guide curriculum decisions; processes are secondary.</p>	
9.1 ACTION ITEM	PERSON RESPONSIBLE	DEADLINE
10. ADJOURNMENT AND NEXT MEETING		
DATE AND TIME	<p>There being no further business the meeting was adjourned at 8:34am. Next meeting scheduled for WEDNESDAY, June 12, 2013.</p>	